**Major Duties:**

* Maintain strategic oversight of the digital projects’ portfolio ensuring project management standards are set and adhered to.
* Lead a team of Project Managers to ensure the effective delivery of projects within the University’s digital project portfolio.
* Assist and advise the relevant governance groups with the prioritization and timing of existing and new project proposals, managing the portfolio of projects within the forward-looking roadmap of projects and activities.
* Manage the inter-dependencies between projects and the links to the operational plans and services in ISS.Escalating as appropriate via the associated governance structures as required.
* Ensure that all activities have robust, achievable delivery plans built around effective project and resource management;
* Provide assurance and quality activities across the digital portfolio.
* Working with ISS Delivery Managers, oversee the transition of projects into service, assisting with managing a period of warranty as required.